

Show Services Provider:



SoftSpace Exhibits
 111 Charles Tisher Lane, Mt. Pleasant, TN 38474
 931.380.8845 | orders@softspace1.com

Show Location:



The Westin Kierland
 6902 East Greenway Parkway, Scottsdale, AZ 85254
 1-800-354-5892

Event Code: dmsc2026

Discount Deadline: 4/1/2026

- Items provided in your booth, per exhibitor:
- (1) 8' high back wall drape - black
 - (1) 7" x 44" cardstock identification sign
 - (1) 6' x 30" table with black tablecloth, (2) side chairs, (1) trashcan
- Show drape color: Black
- Aisle carpet color: Facility is carpeted. The exhibit floor is carpeted with the existing hotel carpet.
RENTAL CARPET AND/OR FLOORING IS NOT AVAILABLE AND CANNOT BE USED.
- Internet: PCG will be supplying free wireless Internet in the exhibit area. Quality/speed of Internet is not guaranteed.
- Security: Do not leave any valuables in booth overnight as two of the entrance doors will not be locked.

General Exhibitor Move-In

Thursday, April 23	All FedEx packages can arrive beginning this date	
Saturday, April 25	First day freight can arrive at show facility 8:00 AM	
	<i>NOTE: Facility has limitations on shipping and receiving. If your shipments are being sent on a crate and/or pallet, please notify SoftSpace Exhibits for special assistance. ALL FREIGHT SHIPMENTS NEED TO BE SCHEDULED.</i>	
Saturday, April 25	Exhibitor move-in	2:00 PM - 5:00 PM
	All installations must be complete by Sunday, April 26 by 10:00 AM	
Sunday, April 26	Conference Kickoff	12:30 PM
	Coffee Break	3:15 PM
	Evening Reception/Cocktail Hour	5:45 PM
Monday, April 27	Breakfast	8:00 AM
	Coffee Break	10:00 AM
	Lunch	12:00 PM
	Coffee Break	4:15 PM
	Evening Reception/Cocktail Hour	5:45 PM
Tuesday, April 28	Breakfast	8:00 AM
	Coffee Break	9:45 AM
	Lunch	12:15 PM
	Exhibitor move-out	12:15 PM - 5:00 PM

INSTALLATION AND DISMANTLE LABOR

How many laborers will you require? Installation _____ Dismantling _____

The below information is to be filled out by SoftSpace Exhibits, but allows you to see the labor rates.

Customer Supervised Labor				
Install:	Dismantle:	Start Time:	Dismantle:	
Qty.	Item	Discount Rate	Regular Rate	Amount
	OT (over time)	\$225.00	\$240.00	
			AMOUNT TOTAL:	

INTERNET AND ELECTRICAL

- Wireless Internet is provided by show at no charge.
- NOTE: Power is NOT provided for booths. You MUST purchase if your booth requires power.

	Qty.	Discount Rate	Regular Rate	Amount
Dedicated wireless 15 MBPS up & down		\$325	\$365.00	
Electrical 5 AMP outlet with surge protector		\$265.00	\$325.00	
			AMOUNT TOTAL:	

PROVIDED FURNITURE

Please mark which provided furniture items you will need at the show:

- (1) 6' Table Yes No
- (1) Black Table Cloth Yes No
- (2) Chairs Yes No
- (1) Trash Can Yes No
- (1) Identification Sign Yes No

NOTE: ALL FURNITURE MUST BE PRE-ORDERED.
NO FURNITURE WILL BE AVAILABLE AT SHOW.

Exhibiting Company: _____	Phone: _____
Contact Name: _____	Email: _____
Booth Number: _____	Contact Signature: _____

Event Code: dmsc2026

Discount Deadline: 4/1/2026

INTERNET AND ELECTRICAL LAYOUT

Exhibiting Company: _____ Booth Size: _____ Booth Number: _____

Please use the below chart to indicate the dimensions of your booth size and mark where you need your Internet/electrical service with these icons:

○ Internet × Electrical

Adjacent Booth/Aisle# _____

Adjacent Booth/Aisle# _____

Exhibiting Company: _____	Phone: _____
Contact Name: _____	Email: _____
Booth Number: _____	Contact Signature: _____

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SECURE YOUR DMSC KIT TODAY!

SoftSpace Exhibits and DMSC have worked together to develop a special program to keep cost and logistics down for our vendors, yet, help keep the integrity of the show as we continue to ease our way back into face-to-face shows.

SoftSpace is offering a printed backwall and branded 6' table skirt for only **\$2545.00! This price includes set up, material handling and shipping of booth!**

- *Extra furniture, TV's, etc. available to rent for an additional cost.*

NOTE:
If re-using fabric from a previous DMSC, kit cost is reduced to \$2095!






**Only
\$2545.00!**

*All you need to do is send in your swag and literature and come to sell! SoftSpace Exhibits will take care of the rest! If you would like to move forward with this option for your company please email **orders@softspace1.com**.*

ADDITIONAL FURNITURE RENTAL

NOTE: ALL FURNITURE MUST BE PRE-ORDERED. NO FURNITURE WILL BE AVAILABLE AT SHOW.

Qty.	Item	Description	Discount Rate	Regular Rate	Amount
		BAR CHAIR: Faux leather, counter height (26") bar chairs with back and footrest. Please select color: <input type="checkbox"/> White <input type="checkbox"/> Black	\$175.00	\$200.00	
		CAFÉ TABLE: 30" round, wooden adjustable height table. Please select table cloth color: <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Brown <input type="checkbox"/> NO table cloth. Need custom branding - \$50 additional cost.	\$325.00	\$375.00	
		6' BRANDED TABLE CLOTH	\$325.00	\$375.00	
	TOTAL # OF PIECES			AMOUNT TOTAL	

Exhibiting Company: _____	Phone: _____
Contact Name: _____	Email: _____
Booth Number: _____	Contact Signature: _____

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MATERIAL HANDLING AUTHORIZATION

There is NO early warehouse for this show. You MUST ship Direct To Show.

Ship all FedEx packages to arrive beginning Thursday, April 23.

All packages will be received and be put in your booth space. Any out going fed ex packages will need to be labeled.

First day freight can arrive at show facility NO earlier than Saturday, April 25 starting at 8:00 AM.

Return freight pickups must be scheduled for Tuesday, April 28 from 5:00 to 9:00 PM.

NOTE: The Westin Kierland has limitations on shipping and receiving.

Freight must be scheduled with SoftSpace Exhibits prior to shipping. Must be able to be moved with pallet jack.

Our materials will arrive on (day/time): _____ Carrier name: _____

Contact for shipping/receiving questions: Name: _____ Phone: _____

The below information is to be filled out by SoftSpace Exhibits, but allows you to see the shipping rates.

Size of Box	Qty.	Cost per item	Amount
Boxes: 1-25lbs		\$50.00	
Boxes: 26-50lbs		\$75.00	
Boxes: 51-75lbs		\$175.00	
Boxes: 76-100lbs		\$200.00	
Boxes: 101+lbs		\$250.00	
Pallets: 1/2 under 36"		\$500.00	
Pallets: Full		\$750.00	
Crates: Under 150lbs		\$750.00	
Crates: Over 150lbs		\$850.00	
		AMOUNT TOTAL:	

Exhibiting Company: _____	Phone: _____
Contact Name: _____	Email: _____
Booth Number: _____	Contact Signature: _____

Event Code: dmsc2026

Discount Deadline: 4/1/2026

SoftSpace Exhibits

FED EX PACKAGES

RUSH

DO NOT DELAY

CANNOT DELIVER BEFORE APRIL 23, 2026

T0: _____
EXHIBITOR NAME

C/O: SoftSpace Exhibits
The Westin Kierland
6902 East Greenway Parkway
Scottsdale, AZ 85254

SHOW SITE

EVENT: **DMSC 2026**

BOOTH NO: _____ **NO.** _____ **OF** _____ **PCS**

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

SoftSpace Exhibits

FREIGHT PALLETS

RUSH

DO NOT DELAY

CANNOT DELIVER BEFORE APRIL 25, 2026 @ 8AM

T0: _____
EXHIBITOR NAME

C/O: SoftSpace Exhibits
The Westin Kierland
6902 East Greenway Parkway
Scottsdale, AZ 85254

SHOW SITE

EVENT: **DMSC 2026**

BOOTH NO: _____ **NO.** _____ **OF** _____ **PCS**